

**Headteacher:** Ms J Jordan  
 Summerville Road, Salford M6 7HB  
**Tel:** 0161 736 4814  
**Email:** summerville.primaryschool@salford.gov.uk  
**Website:** www.summervilleprimary.co.uk  
**Twitter:** @SummervillePri



Wednesday 2<sup>nd</sup> September 2020

Dear Parents and Carers,

I hope you have had an enjoyable summer break and are looking forward to school reopening on **Monday 7<sup>th</sup> September**.

Over the summer, we have been working hard to ensure that the environments around school are ready for learning and we have followed latest government guidance so that school is COVID secure.

The information below is a reminder of the plans as outlined in the letter I sent at the end of the Summer Term. Further information is available in a parent/carer handbook on the COVID19 page of our school website [www.sumervilleprimary.co.uk/covid-19-updates/](http://www.sumervilleprimary.co.uk/covid-19-updates/)

**Children in Reception to Year 6 will return to school on Monday 7<sup>th</sup> September; Children starting in Nursery will be starting slightly later.**

To ensure the safety of the whole school community, there will be staggered start and finish times to the school day as shown below. Your support in making these arrangements as safe as possible is greatly appreciated.

YEAR GROUP	START TIME	FINISH TIME	DROP OFF/PICK UP POINT
Nursery/Reception	8:30am	2:30pm	Car Park Gate
Year 1/2	8:30am	2:30pm	Side Gate
Year3/6	9:00am	3:00pm	Car Park Gate
Year 4/5/6	9:00am	3:00pm	Side Gate

**Only 1 parent/carer should accompany their child on their journey to school.**

**Please do not arrive at the school any earlier than 5 minutes before the start time for your child.**

**If you have children starting and finishing at different times, please drop them off at the earlier time and pick them up at the later time.**

Parents/carers of children in Nursery, Reception, Year 1 and Year 2 can take children to the allocated school door.

Nursery/Reception – EYFS outside area gate  
 Y1 & Y4 - the first side door (junior entrance)  
 Y2 & Y5 - the second side door (infant entrance)  
 Y3 & Y6 – the Y3/6 corridor door

Children in Years 3-6 must be left at the school gate and a member of staff will escort/direct them into school.

Once you have dropped your child off, we kindly ask that you leave as quickly as possible.

Please do not gather at the entrance gates or doors for a chat.

We know this is not how we usually operate, and we will miss our morning chats with lots of parents, but this is to keep everyone safe.

We will be encouraging you to walk to school.

If you have to come to school in a car please could you park at the bottom of Summerville Road and walk up Summerville Road or on Bolton Road and walk under the subway.

When collecting your child, please do not arrive any earlier than 5 minutes before the child's allocated finishing time.

Please wait for your child at their designated exit door, whilst maintaining a social distance from other parents.

### **Social Distancing**

It is essential that your child stands by your side and that you remain socially distant from other parents and children

**PLEASE DO NOT ALLOW YOUR CHILD TO RUN AHEAD OR MOVE AWAY FROM YOU.**

### **Bubbles**

The children in each year group will form a 'bubble'. Nursery and Reception children will be one 'bubble'. Each bubble will have their breaks and lunchtimes at different times.

They will not mix with other bubbles on the playground or when moving around school. We have changed our timetable to facilitate this.

### **School Office**

Unfortunately, you will be unable to chat with staff upon arrival or collection, as no face to face meetings will take place.

If you need to pass any information on, please email the school on [summerville.primaryschool@salford.gov.uk](mailto:summerville.primaryschool@salford.gov.uk) or alternatively call the school office on 0161 736 4814.

**THE SCHOOL OFFICE IS CLOSED TO ALL PARENTS/CARERS AND VISITORS UNTIL FURTHER NOTICE.**

You can update contact details via the school app or by email. Please let us know of any changes as soon as possible so that we are always able to contact you.

### **School Lunch**

All children, who are not entitled to free school meals will now pay for a school dinner via ParentPay.

All children in Reception, Y1 and Y2 continue to be entitled to a free school meal.

For the first few weeks of term school dinners will be a packed lunch as children will be eating their dinners in the classroom. This will be reviewed as soon as possible.

If you choose to send your child with their own packed lunch this can be brought to school in a packed lunch box or a carrier bag.

### **Equipment**

We will be sending home reading books again and these can move between home and school. You will be provided with a plastic reading book bag.

Your child will get a new reading book on a Monday and will need to return it to school on a Thursday. The book will be placed in a used book box over the weekend so that they are safe for the next child to use the following week.

Children will need to bring in their own water bottle. They can also bring in a healthy snack, sunscreen and hand cream.

**CHILDREN CANNOT BRING ANYTHING ELSE INTO SCHOOL INCLUDING PENCIL CASES AND EQUIPMENT; ALL OF THIS WILL BE PROVIDED BY SCHOOL.**

### **Uniform**

**ALL CHILDREN WILL BE REQUIRED TO WEAR UNIFORM.**

Details of our school uniform are available on the school website and in the parent/carer handbook.

We recommend that the uniform is washed and changed regularly.

Children should wear trainers to school (plain black ones are great).

We are not expecting children to wear a PE kit for the first few weeks but they will need to wear trainers for school as they will be taking part in outdoor physical activities every day.

**IF YOUR CHILD IS UNWELL YOU MUST NOT SEND THEM TO SCHOOL**

Further information about how we will respond if we find that a child has symptoms of Coronavirus (COVID-19) in school and outline what you should do as parents/carers in this situation can be found on the COVID-19 Updates page of our website [www.summerville.primary.co.uk/covid-19-updates/](http://www.summerville.primary.co.uk/covid-19-updates/)

I know I have covered a lot of information in this letter but I do hope that you have found it useful.

Staff return to school on Tuesday 1<sup>st</sup> September for training and will be making contact with all our families between Wednesday 2<sup>nd</sup> September and Friday 4<sup>th</sup> September to answer any questions or queries that you may have ahead of the children returning on Monday 7<sup>th</sup> September.

The school office will be open from Wednesday 3<sup>rd</sup> September if you need to speak to a member of staff, alternatively you can send us an email.

There is further information about returning to school on our school website.

We are really looking forward to welcoming the children back to school, we have missed them all so much.

Kind regards,

Joanne Jordan  
Headteacher